

ADVANCE YOUR CAREER

IPS Institute BSB41515 Certificate IV in Project Management Practice you will gain a firm grasp of the principles of project management, this practical qualification will boost your confidence and help you become a vital part of any project team.

Become more involved in workplace projects by learning how to apply a recognised project management methodology. This qualification is great for members of project teams with no direct responsibility for overall project outcomes or small business operators.

Suitable for any industry or sector, this course will help you to develop your skills in applying project scope procedures, time management, quality control, costings and human resource management.

In-demand skills you will develop:

- ✓ Apply project scope management techniques
- ✓ Apply project time management techniques
- ✓ Apply project quality management techniques
- ✓ Apply project cost management techniques

Our emphasis is on delivering quality training enabling students to reach their goals and aim for career advancement.



**100%
ONLINE
LEARNING**



**30 DAY
RISK FREE
GUARANTEE**



**UNLIMITED
1:1 VIRTUAL
SUPPORT**



**NATIONALLY
ACCREDITED
QUALIFICATION**

Dream. Learn. Succeed.

COURSE STRUCTURE

To obtain the BSB41515 Certificate IV in Project Management Practice you must achieve competency in 9 units consisting of (3) core units as well as (6) elective units of which:

· 3 units must be from Group A elective units below and the remaining 3 units may be from

Group A, Group B or any endorsed Training Package or accredited course at Certificate IV level or higher offered by IPS Institute.

CORE UNITS

BSBPMG409	Apply project scope management techniques
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BSBPMG410	Apply project time management techniques
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BSBPMG411	Apply project quality management techniques
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TRAINERS AND ASSESSORS

Our team of Learning Coaches are available to help you go over specific course content and provide practical advice from someone who has many years of hands-on real experience in the industry. IPS Learning Coaches share the real world of work with their students.

GET QUALIFIED

Based on prior learning and work experience in a related field IPS Institute will conduct a Recognition of Prior Learning evaluation giving you the ability to fast track this qualification. Previously completed units of competencies or qualifications in a related field may provide you eligibility to Credit Transfer the units you have already completed.

SAMPLE ELECTIVE UNITS

GROUP A UNITS

BSBPMG412	Apply project cost management techniques
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BSBPMG413	Apply project human resources management approaches
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BSBPMG414	Apply project information management and communications techniques
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BSBPMG415	Apply project risk management techniques
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BSBPMG416	Apply project procurement procedures
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BSBPMG417	Apply project life cycle management processes
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BSBPMG418	Apply project stakeholder engagement techniques
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GROUP B UNITS

BSBADM405	Organise meetings
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BSBCUE405	Survey stakeholders to gather and record information
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BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements
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TLIE4006	Collect, analyse and present workplace data and information
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A TOTAL OF 9 UNITS ARE REQUIRED TO ACHIEVE THIS QUALIFICATION





KEY INFORMATION

ENTRY REQUIREMENTS

Our students are required to be 18 years or older at the time of registration and demonstrate the required level of competency in English language, literacy and numeracy skills, and computer skills. If English isn't your first language, you may be required to sit an LLN test to ensure you are suitable to undertake the course.

CAREER OPPORTUNITIES

Potential career outcomes for those who complete the BSB41515 Certificate IV in Project Management Practice include:

- Project Administrator
- Project Leader / Team Leader
- Contracts Officer
- Project Cost Manager
- Project Coordination Manager

RESOURCES

We designed our courses to be aligned with industry expectations and we deliver the skills that tomorrow's workforce needs today. We take the time to understand your goals providing personalised and flexible learning solutions driven by our dedicated mentors and support teams. We focus on providing real outcomes and making a difference in our students' lives.

ABOUT IPS INSTITUTE

IPS Institute (RTO #32186) has been a registered training organisation since 2006. We support organisations, business owners, teams, and individuals to gain their skill acquisition through real work applications and enhance their soft skills for a brighter and more productive future.

Each of our trainers brings years of real-world experience and expertise from their respective fields. They will mentor and support you and your staff to ensure everyone embarks upon a successful and fulfilling career.

Our motto is Learn More | Earn More.

SIMPLE PAYMENT OPTIONS

Our courses are designed for adult learners with busy lives. We know life can be unpredictable and circumstances change, that's why we make our study options as flexible as we can to cater to your lifestyle. We offer transparent payment plans as well as discounted upfront payment options plus our administrative fees are simple. You will see your complete schedule of fees before you make any payments.

We offer you:

RPL Applications Cost = \$0
6-Month Extension Cost = \$0

Upon enrolment you will receive and IPS Institute Induction which includes:

- Complimentary profile test to determine your strengths so that we can tailor your elective selections to meet your specific needs
- Short course on-line explaining your profile
- Career Alignment Pathway Session (30 mins) to guide you on your path to career success
- Access to our private IPS Institute Facebook Group where you can interact with other students and faculty
- Monthly webinars for professional and personal development with our CEO Victoria Jennings

Free Deferral:

You can pause your studies, then pick them back up when you're ready*.

Free Extension

If you require additional study time, we can help*
**Terms and conditions apply*

FREQUENTLY ASKED QUESTIONS

WHAT ARE THE REQUIREMENTS DO I NEED TO COMPLETE THE COURSE?

You will need regular access to a laptop, desktop computer or another device with an adequate and reliable Internet connection, at least the equivalent of Microsoft Office, Office for Mac, with word processing capabilities and spreadsheets and a PDF reader installed.

WHAT SUPPORT IS PROVIDED?

All support is provided by IPS. You can book in coaching calls when you need them as well as send through support requests to be answered by our Learning Coaches.

I WORK FULL TIME, CAN I ACCESS MY COACH AFTER HOURS?

Our coaches work late on selected nights and are happy to book in after-hours calls. We have students across all time zones, so our Learning Coaches are conscious of accounting for time differences.

HOW LONG DOES THE COURSE TAKE?

Our courses are completely self-paced, meaning you can study around your lifestyle. No strict deadlines. No inflexible classes to work around. No pressure to work to someone else's schedule. Depending on the time you commit and your learning style, studying part-time you could see you complete the course in approximately 16 months.

HOW IS THE COURSE DELIVERED?

The course is delivered 100% online through our student portal. You'll complete written activities and practical assessment tasks to demonstrate what you've learned throughout the unit. You will have access to a Learning Coach for any questions or clarifications you may need. You will also have access to webinars from our CEO and Learning Coaches.

WHAT ARE THE ASSESSMENTS?

There are no exams for the course. All assessments involve case studies, multiple-choice questions, short-answer questions, roleplays, business plans.

WHEN CAN I START?

We have no restrictive intake periods, so you can start as soon as we've processed your course registration and official enrolment form. This is typically done in as little as two business days. We also have options to start your payment plan while delaying your course commencement date until you're ready to begin studying within three months.

DURATION

This course is competency-based so you can progress at your own pace. Depending on your level of experience and eligibility for Recognition of Prior Learning and Credit Transfer it may take you from 6 - 36 months.

IPS INSTITUTE GUARANTEES



STUDENT FOCUSED

We designed our courses to be aligned with industry expectations and we deliver the skills that tomorrow's workforce needs today.



QUALITY CONTENT

We designed our courses to be aligned with industry expectations and we deliver the skills that tomorrow's workforce needs today.



CUSTOM DELIVERY

We take the time to understand your goals providing personalised and flexible learning solutions driven by our dedicated mentors and support teams.



FULL SUPPORT

Our Learning Coaches are experts in their industries with a wealth of knowledge and real-world experience and are committed to helping you achieve your goals.

Take your career to the next level!

ENROL TODAY!



@IPSInstitute



@IPS_Institute



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